

<b>PALM BEACH GARDENS POLICE DEPARTMENT</b>		
<b>PATROL OPERATIONS</b>		
<b>POLICY AND PROCEDURE 4.2.1</b>		
<b>Effective Date :</b> 11/01/11	<b>Accreditation Standards:</b> CALEA 41.1.1 – 41.2.1 CFA CHAPTER 17	<b>Review Date:</b> 05/01/2012

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- 1. Patrol Operations Responsibility**
- 2. Patrol Operations Functions**
- 3. Provisions for Patrol Officers**

**PURPOSE:** To establish the function and responsibility of the Patrol Operations Bureau.

**SCOPE:** This policy and procedure applies to all officers assigned to the Patrol Operations Bureau.

**REVIEW RESPONSIBILITY:** Field Operations Division Assistant Chief

**POLICY:** The Department establishes a Patrol Operations Bureau to provide pro-active and directed police services to the public, to include preservation of public peace, protection of life and property, prevention and suppression of crimes, arrest violators of laws, and proper enforcement of Federal and State laws and City ordinances, both criminal and traffic within the City. As a continued policy of this department, this Bureau involves itself in preventive patrol; park and walk patrol and community oriented policing.

**1. PATROL OPERATIONS RESPONSIBILITY:**

- a. The Patrol Operations Bureau Commander shall be responsible for the direction and control of the Patrol Operations Bureau and all of its enforcement operations and directing all functions regarding patrol responsibility.
- b. The primary purpose of the Patrol Operations Bureau shall be to provide the following uniform services to the public:
  - i. preservation of public peace;
  - ii. protection of life and property;
  - iii. prevention and suppression of crime;
  - iv. arrest of violators of the laws; and
  - v. proper enforcement of Federal and State laws and City ordinances, both criminal and traffic.

**2. PATROL OPERATIONS FUNCTIONS:**

- a. The Patrol Operations responsibilities shall include, but not be limited to the following activities:
  - i. Preventive and pro-active patrol directed for the prevention of criminal acts and vehicle related violations (including crashes).
  - ii. The maintenance of public order, and assisting in public safety and service to its citizens.
  - iii. Participation in crime prevention and community oriented policing measures.
  - iv. Enforcement of traffic laws and regulations.
  - v. Response to service calls, both routine and emergency in nature, on a 24-hour basis.
  - vi. Preliminary investigation of crimes, offenses and incidents, including arresting offenders.
  - vii. Community relations activities to include, but not limited to, participation in groups active within the community, and in related fields of interest. This should also include citizen assists and individual citizen contacts of a positive nature.

- viii. The sharing of information between Road Patrol and other units within the Department, as well as outside and other governmental agencies.
- ix. Provisions of emergency service to include identification of hazardous conditions.
- x. Assignment and deployment of special teams to include S.W.A.T., K-9, Dive Team, Police Reserves, Hostage Negotiators, etc.

### 3. PROVISIONS FOR PATROL OFFICERS:

- a. Patrol officers shall wear standard issued Police Department uniforms and equipment; patrol standard zones and supplementary zones and other specialized duties as established by Department policy. Specialized duties shall include, but not be limited to Park-and-Walk Patrol and Foot Patrol of recreation parks.
- b. Patrol officers shall also perform the following:
  - i. Provide closer contact with citizens through a Park-and-Walk program.
  - ii. Patrol parks and city recreational facilities in their zones.
  - iii. Identify high-crime areas where specialized units can be deployed. Routinely check known problem areas.
  - iv. Use the K-9 Unit for training, community demonstrations and felony searches/apprehensions.
  - v. Make narcotics related arrests and transmit intelligence to the Investigations Unit.
  - vi. Identify habitual offenders for prosecution by the State Attorney's Office.
  - vii. Enter Field Contact data and provide Crime Prevention Warnings throughout the City.
  - viii. Participate in or conduct dignitary protection details.
  - ix. Participate in the City's Code Enforcement Program.

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### INDEX AS:

- PATROL FUNCTION
- RESPONDING TO CALLS

### RESPONSIBILITY INDEX

- BUREAU COMMANDER
- OFFICERS

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#### APPROVED:



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Stephen J. Stepp  
Chief of Police

11/01/2011  
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Date